

# Executive Committee



# Association for Teen-Age Diplomats

The Executive Committee is comprised of the duly elected officers of ATAD: Chairman of the Board, President, Vice-President for Host Families, Americans Overseas Vice-President, Secretary, and Treasurer.

The Executive Committee meets at least once a year, in January, and at other times as convened by the President. The president and/or Chairman of the Board must be present at all Executive Committee meetings.

## **Responsibilities:**

1. To determine the financial aid allocations for Americans Overseas.
2. To determine numbers of students to be accepted for all AO and IS programs, to be recommended to the Board of Directors for approval. These numbers will be effective for the exchange cycle beginning with the summer program of the following calendar year.
3. To make other recommendations for action by the Board, as appropriate.

## **Guidelines:**

1. The President convenes, sets the agenda, and presides over meetings. In the absence of the President, the Chairman of the Board will preside.
2. Maintain informal communication on a regular basis.