

Nominations Committee Chair and Committee Member



Association for Teen-Age
Diplomats

The NOMINATIONS COMMITTEE CHAIR will be an active member of the ATAD Board, appointed by the President. The Chair shall not be the President or the Chairman of the Board. The role of the Chair is to acquire new Board Directors and nominate officers.

Nominations Committee Chair

Responsibilities:

1. To assure there are at least three members on the Nominations Committee.
2. To convene the Committee.
3. To provide supervision and leadership for Nominations Committee members.
4. To report progress at Board meetings.
5. To solicit potential nominees from the Board of Directors.
6. To meet with the President to review potential Director and officer nominations, and Board positions which need to be filled.
7. To assure that the total number of Board of Directors will not be fewer than 15, or more than 35, excluding Life Members.
8. To present the names of Board Director and officer nominees at the May Board meeting.
9. To submit the slate of Board Director nominees to the Annual Meeting of the Corporation.
10. To prepare and present bios of potential new Board members, to introduce them at the Annual Meeting of the Corporation.
11. To submit the slate of officer nominees to the June Board of Directors meeting.

Guidelines:

1. To convene the committee in February.
2. To assist the President in selecting committee members.
3. To conduct committee meetings.
4. To discuss with potential Director nominees the expectations of appropriate Board position(s).

Nominations Committee Member

The NOMINATIONS COMMITTEE MEMBER seeks new Directors and elected officers for the ATAD Board. It is composed of current members of the ATAD Board.

Responsibilities and Guidelines:

1. To suggest new members to the Chair.
2. To obtain qualification information on potential nominees as appropriate.
3. To contact potential candidates as agreed to by the committee.
4. To discuss progress with the Nominations Committee Chair.